



The Town Hall, The Island,  
Midsomer Norton, BA3 2HQ  
manager@midsomernortoncommunitytrust.co.uk  
Tel: 01761 419133

# Attractions Booking Form

**Event:** Midsomer Norton Fayre, Saturday 9<sup>th</sup> July 2022, 12pm-5pm

**Location:** Town Park & Leisure Park, Midsomer Norton

## Details:

**Business/Organisation:**

**Attraction name:**

**Description of services provided, or items sold:**

**Pitch size needed and additional requirements:**

**Agreed Fee/ Terms:**

**Contact Name:**

**Address:**

**Email:**

**Phone:**

**Contact Number on the day:**

**Confirmation of enclosed Public Liability Insurance: Y / N**

**Confirmation of enclosed Risk Assessment: Y / N**

If your current Public Liability Insurance expires by 9<sup>th</sup> July 2022 you must submit an updated copy before the event.

## Returning the form

Please return your Booking Request by email or post to the address at the top of this page.

Once your completed Booking Request form has been received, the Trust will contact you to confirm if your application has been successful and arrange payment, if applicable.

Please note spaces are limited and are allocated at the full discretion of the event organisers.

Bookings are made based on the attached Terms and Conditions.



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# Booking Terms & Conditions

1. Unless otherwise agreed in writing, attractions shall only provide the services listed on the approved booking form.
2. Payment of the agreed booking fee shall be made on the day of the event in cash unless otherwise agreed in writing. If payment is not received the Midsomer Norton Community Trust reserve the right to cancel the booked arrangement.
3. The booking fee is non-refundable. Should the event be cancelled due to adverse weather or force majeure no refund shall be made.
4. Attractions shall submit a certificate of Public Liability Insurance and a risk assessment covering their activities at the event at the time of booking. The Attractions shall have a copy of the insurance certificate and risk assessment at the event.
5. Attractions selling food shall comply with Bath and North East Somerset Council's food regulations.
6. Attractions should not sell or provide alcohol in any form.
7. Unless otherwise agreed in writing, the pitch is provided without electricity. Attractions shall provide their own battery-operated lighting. Unless agreed in writing, attractions shall not use petrol generators. If permitted, mains electrical equipment shall have a valid Portable Appliance Test (PAT) certificate or label.
8. Unless agreed otherwise, attractions shall not use heaters (including electric, gas or wood) or any naked flames. Attractions permitted by Midsomer Norton Community Trust to use heaters or naked flames shall provide adequate means to extinguish accidental fires (e.g. fire extinguishers and/or blankets).
9. Full details of set up and of your contact on the day will be provided to you in writing no less than a week before the event using the email address provided.

If the attraction breaches these terms and conditions, Midsomer Norton Community Trust reserve the right to ask the Attraction to leave the event.

All details are subject to change at the discretion of the event organisers.

*'I the undersigned confirm that I agree with the Terms & Conditions Above'*

Signed:

Date: